



Knowsley Council

KNOWSLEY FLOWER SHOW

SUNDAY 5th AUGUST 2018

Court Hey Park

Roby Road

Huyton

L16 3NA

***PLANT STALL in
HEALTH, WELLBEING
AND LIFESTYLE
MARQUEE
Forget me Not Garden
Application Form***

For further Information contact:

Katy McLoughlin, Knowsley Culture Development & Events Service, Public Health and Wellbeing,
Knowsley Register Office, High Street, Prescot, Merseyside L34 3LD

Email: katy.mcloughlin@knowsley.gov.uk

Telephone: 0151 443 5749

Please read these carefully

Applicants for PLANT SOCIETY TABLES must be made on the attached form and **full details** must be given of the stand and the exhibits that will be displayed and sold. **No goods other than those stated** on the application form may be displayed or sold without prior approval by the Flower Show Committee. Space is limited and PLANT SOCIETY HOLDERS are advised to make early application.

MARQUEE DETAILS AND TABLE SIZES

Please note the Marquee is on a cobbled courtyard. Tables are wooden trestle tables 6ft in length by 2ft wide. Please note tables are subject to availability. **Receipt of an application form does not guarantee allocation of tables.**

PLEASE NOTE THERE IS NO ELECTRICITY IN THE MARQUEE

The payment of refunds in respect of the cancellation of tables will be at the discretion of the Flower Show Manager. No refunds will be given in respect of cancellations received less than 30 days prior to the date of the Show.

During the Show the stands must be open for selling on from 11.00 a.m. to 5.00 p.m. In their own interests STALL HOLDERS should arrange for their stands to be staffed throughout the whole of the hours that the Show is open.

Knowsley MBC accepts no responsibility for security of the stands, equipment, stock, cash or any other property of STALL HOLDERS who are urged to arrange their own insurance cover. Knowsley MBC accepts no liability for loss or damage of any kind and howsoever arising suffered by STALL HOLDERS.

PLANT STALL in HEALTH, WELLBEING AND LIFESTYLE MARQUEE 2018 Application Form

Contact Name[s]			
Contact Address			
Postcode			
Telephone Number			
Mobile Number			
Email Address			
Description of Products on sale / exhibition			
<p><u>Note on Product Sales:</u> Please be clear on ALL the type of items you are selling, it will help in determining the number of stalls we will accommodate with a particular product, to help avoid having lots of the same thing in the marquee. It is therefore in your interests to be clear and accurate. No goods other than those stated on the application form may be displayed or sold without prior approval.</p>			
Car parking space required	<p>Yes (please tick)</p> <p>No</p> <p>There is a limit of ONE car per stall holder</p>		
	Cost per table	Number of Tables [Please complete]	Total Cost [Please complete]
Table Request	£40.00		

Signature **Name** **Date**

PLEASE MAKE CHEQUES PAYABLE TO: KMBC

Return your completed form along with your cheque to:

Katy McLoughlin, Cultural Development & Event Services, Public Health & Wellbeing,
 Knowsley Register Office, Prescot, Merseyside L34 3LD

If you prefer to receive an invoice, which will give you full instructions on how to pay via BACS or indeed directly into the Council's bank, please indicate here by ticking this box

OFFICIAL USE ONLY			
Receipt No.	PO Number	Location	Car Park pass issued
Marquee Plan	Finance	On database	