



*Knowsley Council*

# **KNOWSLEY FLOWER SHOW**

**SUNDAY 5<sup>th</sup> AUGUST 2018**

**Court Hey Park**

**Roby Road**

**Huyton**

**L16 3NA**

**OPTIONAL ATTENDANCE AT KNOWSLEY FEELGOOD**

**FESTIVAL SAT 4<sup>th</sup> AUGUST 2018 1-5pm**

**GLADSTONE FIELD**

***CRAFT MARQUEE***

***Application Form***

**For further Information contact:**

Katy McLoughlin, Culture Development & Events Service, Public Health and Wellbeing,  
Knowsley Register Office, High Street, Prescot, Merseyside L34 3LD

**Email: [carla.simkin@knowsley.gov.uk](mailto:carla.simkin@knowsley.gov.uk)**

**Telephone: 0151 443 5353**

## **Please read these carefully**

Applicants for TABLES must be made on the attached form and **full details** must be given of the stand and the exhibits that will be displayed and sold. **No goods other than those stated** on the application form may be displayed or sold without prior approval by the Flower Show Committee. Space is limited and HOLDERS are advised to make early application.

### **MARQUEE DETAILS AND TABLE SIZES**

Please note the Marquee is on a grass surface and **there is no electricity available**. Tables are wooden trestle tables 6ft in length by 2ft wide. Please note tables are subject to availability. **Please note that us receiving your application form does not guarantee you a craft table.**

**The payment of refunds** in respect of the cancellation of tables will be at the discretion of the Flower Show Manager. **No refunds will be given in respect of cancellations received less than 30 days prior to the date of the Show. There will be no refunds if the event has to be cancelled on the day due to unforeseen weather conditions.**

During the Show the stands must be open for selling on from 11.00am. to 5.00pm. In their own interests STALL HOLDERS should arrange for their stands to be staffed throughout the whole of the hours that the Show is open.

Knowsley MBC accepts no responsibility for security of the stands, equipment, stock, cash or any other property of STALL HOLDERS who are urged to arrange their own insurance cover. Knowsley MBC accepts no liability for loss or damage of any kind and howsoever arising suffered by STALL HOLDERS.

## 2018 Knowsley Flower Show (optional Feelgood) Craft Stall Application Form

<b>Contact Name[s]</b>			
<b>Contact Address</b>			
<b>Postcode</b>			
<b>Telephone Number</b>			
<b>Mobile Number</b>			
<b>Email Address</b>			
<b>Description of Stall</b>			
PLEASE NOTE – <b>you are NOT allowed to bring your own/additional tables or displays</b> that will obstruct the public’s walkway in the marquee.			
<b>Car parking space required</b>	<b>Yes (please tick)</b>  <b>No</b>  <b>There is a limit of ONE car per stallholder.</b>		
	<b>Cost per table</b>	<b>Number of Tables</b> [Please complete]	<b>Total Cost</b> [Please complete]
<b>Per Table for Flower Show only</b>	<b>£45</b>		
<b>Combined Rate to include Flower Show and Feelgood Festival</b> <i>Please note: you must attend Flower Show to get this special rate on Feelgood Festival</i>	<b>£60 (£15 per table)</b>		

**Please make your Cheque payable to: KMBC**

**If you prefer to receive an invoice, which will give you full instructions on how to pay via BACS or indeed directly into the Council’s bank, please indicate here by ticking this box**

**Signature .....** **Name.....** **Date.....**  
**Return your completed form along with your cheque made payable to 'KMBC' to:**

Katy McLoughlin, Culture Development & Events Services, Public Health & Wellbeing,  
 Knowsley Register Office, High Street, Prescot, Merseyside L34 3LD

-----

<b>OFFICIAL USE ONLY</b>			
<b>Receipt No.</b>	<b>PO Number</b>	<b>Location</b>	<b>Car Park pass issued</b>
<b>Marquee Plan</b>	<b>Finance</b>	<b>On database</b>	